



**CITY OF ALBANY**  
**OFFICE OF THE MAYOR**  
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**KATHY SHEEHAN**  
MAYOR

The City of Albany Mayor's Office is seeking an intern to work between 10 to 20 hours per week during the Fall 2016 semester. We are seeking applicants who are professional, organized, and eager to learn. This internship is an excellent opportunity for those who are interested in government and public service, and seek to work in a fast-paced executive office. Interns will have the opportunity to engage with the various City departments and constituents and will handle issues related to the Mayor's Communications and Policy portfolios.

To apply please submit a cover letter, resume, reference list, and short writing sample. Interested applicants can submit their materials to David Galin at [dgalin@albanyny.gov](mailto:dgalin@albanyny.gov)