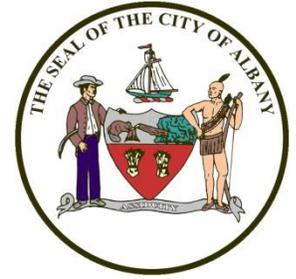


CITY OF ALBANY

DEPARTMENT OF BUILDINGS & REGULATORY COMPLIANCE
200 Henry Johnson Boulevard
Albany, NY 12210
Phone (518) 434-5165
Fax (518) 434-6015



WASTE COLLECTION FEE EXEMPTION APPLICATION

If we can be of any assistance to you in completing this application, do not hesitate to ask us. Once completed, **forward this application with the required documentation to Buildings & Regulatory Compliance, 200 Henry Johnson Blvd, Albany, NY 12210** or, by email, to **codes@albanyny.gov** or, by fax, to **(518) 434-6015**. Thank you.

GENERAL INFORMATION

APPLICANT: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

HOW MAY WE CONTACT YOU ABOUT THIS APPLICATION? PHONE EMAIL

ADDRESS FOR WHICH EXEMPTION IS SOUGHT (IF DIFFERENT):

TOTAL NUMBER OF UNITS: _____

EXEMPTION INFORMATION

PLEASE CHECK ALL EXEMPTIONS THAT APPLY AND **INCLUDE WITH THIS APPLICATION COPIES OF THE REQUESTED DOCUMENTATION** IN ADDITION TO ANY OTHER DOCUMENTATION YOU WISH TO SUBMIT.

- 1) THIS PROPERTY RECEIVES AN ENHANCED STAR OR LOW INCOME-BASED TAX EXEMPTION.
REQUESTED DOCUMENTATION: NONE, THOUGH DOCUMENTATION MAY BE REQUESTED UPON INVESTIGATION.
- 2) I HAVE ARRANGED FOR WASTE AT THE PROPERTY TO BE COLLECTED BY A PRIVATE HAULER.
REQUESTED DOCUMENTATION: COPY OF CONTRACT INDICATING THE TIME FOR WHICH THE CONTRACT RUNS.
- 3) THE PROPERTY FOR WHICH THE FEE HAS BEEN ASSESSED IS VACANT AND FULLY COMPLIANT WITH THE VACANT BUILDING REGISTRY PROGRAM AS REQUIRED BY ALBANY CITY CODE § 133-78.3.
REQUESTED DOCUMENTATION: NONE, THOUGH DOCUMENTATION MAY BE REQUESTED UPON INVESTIGATION.
- 4) I OWN THE PROPERTY BUT THE UNIT FOR WHICH THE FEE HAS BEEN ASSESSED IS NOT REQUIRED TO HAVE A RESIDENTIAL OCCUPANCY PERMIT (ROP) PURSUANT TO ALBANY CITY CODE § 231-130.
REQUESTED DOCUMENTATION: AN AFFIRMATION OF ELIGIBILITY FOR THIS EXEMPTION. (SEE BACK).
- 5) ALL UNITS AT THE PROPERTY ARE OCCUPIED BY OWNERS OF THE PROPERTY.
REQUESTED DOCUMENTATION: PROOF OF OWNERSHIP AND RESIDENCE FOR EACH UNIT.
- 6) OTHER (EXPLAIN): _____

Certification: I hereby certify that I have examined this application and the attached documents and that the information contained therein is true and correct to the best of my knowledge.

Applicant: _____ **Date:** _____

STAFF USE ONLY

DATE REC'D: _____ REC'D BY: _____ ASSIGNED TO: _____ SCANNED BY: _____

AFFIRMATION OF NON-RESIDENTIAL USE (NOTE: ONLY COMPLETE THIS AFFIRMATION IF YOU ARE CLAIMING THAT ONE OR MORE OF YOUR UNITS IS NOT SUBJECT TO ALBANY CITY CODE § 231-130)

I _____ HEREBY AFFIRM UNDER PENALTY OF PERJURY THAT I AM THE
(APPLICANT NAME)

OWNER OF THE PROPERTY LOCATED AT _____
(ADDRESS)

WHICH CONTAINS _____ UNIT(S) AND THAT _____ UNIT(S) WILL FOR ALL OF THE YEAR
(NO. OF UNITS) (NO. EXEMPT UNIT(S))

2016 NOT BE REQUIRED TO HAVE A RESIDENTIAL OCCUPANCY PERMIT (ROP) PURSUANT TO
ALBANY CITY CODE § 231-130.

BY SIGNING THIS AFFIRMATION **I CONSENT TO AN INSPECTION OF THIS PROPERTY BY THE DEPARTMENT TO CONFIRM MY COMPLIANCE** WITH THE WASTE COLLECTION FEE & ACKNOWLEDGE **THAT ANY RESIDENTIAL OCCUPANCY PERMIT I HAVE FOR THIS PROPERTY IS HEREBY SURRENDERED** AND NO LONGER APPLICABLE.

APPLICANT SIGNATURE: _____ DATE: _____

DETERMINATION
(STAFF USE ONLY)

FOR THE FOLLOWING REASONS:

THE DEPARTMENT OF BUILDINGS AND REGULATORY COMPLIANCE CANNOT GRANT THE APPLIED FOR WASTE COLLECTION FEE EXEMPTION AT THIS TIME.

ROBERT G. MAGEE, DIRECTOR

BASED UPON THE INFORMATION PROVIDED IN THIS APPLICATION AND THE DOCUMENTS PROVIDED THEREIN, THE **CITY OF ALBANY DEPARTMENT OF BUILDINGS AND REGULATORY COMPLIANCE GRANTS AN EXEMPTION FROM THE WASTE COLLECTION FEE** TO THE APPLICANT WITH RESPECT TO THE FOLLOWING PROPERTY

_____, UNITS _____. THIS EXEMPTION WILL CONTINUE FOR SO LONG AS THE PROPERTY IS USED IN THE CURRENT MANNER. NO FURTHER ACTION IS REQUIRED ON THE PART OF THE APPLICANT.

TITLE: _____