

# CITY OF ALBANY

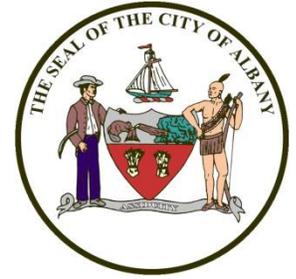
## DEPARTMENT OF BUILDINGS & REGULATORY COMPLIANCE

200 Henry Johnson Boulevard

Albany, NY 12210

Phone (518) 434-5165

Fax (518) 434-6015



### FIRE ALARM PERMIT APPLICATION

This form is meant for applicants seeking a permit to install a fire alarm. If we can assist you at all in completing this form, do not hesitate to ask. This form is available on our website as a fillable .pdf.

#### GENERAL INFORMATION

JOB SITE ADDRESS: \_\_\_\_\_

**TOTAL COST OF WORK** (INCLUDING COST OF MATERIALS): \$ \_\_\_\_\_ 1% OF TOTAL WORK COST: \$ \_\_\_\_\_

WHEN DO YOU NEED YOUR PERMIT? \_\_\_\_\_

*WE MAY EXPEDITE AN APPLICATION IF POSSIBLE AND APPROPRIATE.*

**APPLICANT:** \_\_\_\_\_ **LICENSE NO.:** \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOW WOULD YOU LIKE TO RECEIVE YOUR PERMIT (PLEASE CHOOSE ONE): A.) PICK UP  OR B.) BY MAIL

*IF YOU WOULD LIKE TO RECEIVE YOUR PERMIT BY MAIL, PLEASE INCLUDE A STAMPED SELF-ADDRESSED ENVELOPE WITH THIS APPLICATION.*

**OWNER:** \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

#### PROJECT INFORMATION

COMMERCIAL OR RESIDENTIAL WITH THREE OR MORE UNITS

OR

RESIDENTIAL

\$100 PER FLOOR FEE WITH A

\$50 FLAT FEE

**1% SURCHARGE ON TOTAL COST OF WORK & MATERIALS**

NUMBER OF FLOORS ON WHICH ALARM IS TO BE INSTALLED: \_\_\_\_\_

DESCRIBE THE WORK TO BE DONE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### TOTAL FEE

- FOR COMMERCIAL PROJECTS, \$100 PER FLOOR PLUS A 1% SURCHARGE ON THE TOTAL COST OF WORK \$ \_\_\_\_\_
- FOR RESIDENTIAL PROJECTS, A FLAT FEE OF \$50

**INSURANCE:** HAVE YOU SUBMITTED PROOF OF THE NECESSARY INSURANCE TO BRC? Yes  No

**WORKER'S COMPENSATION:** HAVE YOU SUBMITTED PROOF OF WORKER'S COMP COVERAGE? Yes  No

#### STAFF USE ONLY

PERMIT NO.: \_\_\_\_\_ APP. FEE: \_\_\_\_\_ REC'D BY: \_\_\_\_\_

DATE REC'D: \_\_\_\_\_ DATE ISSUED: \_\_\_\_\_ ASSIGNED TO: \_\_\_\_\_ SCANNED BY: \_\_\_\_\_