

ALBANY WATER BOARD
MINUTES OF REGULAR MEETING
May 29, 2015

A regular meeting of the Albany Water Board was officially convened at 9:30 AM, local time, in the Conference Room at the Albany Water Board, 10 North Enterprise Drive, Albany, New York Friday, May 29, 2015.

PRESENT: William Clay, Treasurer; Leo Dean, Secretary; Daniel Ranellone

EXCUSED: David McGuire, Chairman

STAFF PRESENT: Joseph E. Coffey, Jr. PE, Commissioner, AWB; William Simcoe, P.E., Deputy Commissioner; Christopher Quirk, Chief Fiscal Officer, AWB; Michael Ruede, Operations Manager; Elizabeth Romand, Confidential Assistant

BOARD ADVISORS PRESENT: Anne Letterio, Assistant Corporation Counsel; Kevin Hogan, Arcadis (Official Consulting Engineer), Bob Hennes, William Kahn

ALSO PRESENT: Scott Kellogg representing the Radix Ecological Sustainability Center;

Introduction of New Board Member

Commissioner Coffey introduced Dan Ranellone to the Board as a new Board member, and all present were asked to introduce themselves.

Daniel Ranellone has been appointed to serve as a member of the Board for a term expiring December 31, 2016. Mr. Ranellone's resume is attached. Mr. Ranellone provided a brief summary of his background, and presented his Oath of Office to the Secretary.

Approval of April 24, 2015 Meeting Minutes

Treasurer William Clay introduced the minutes of the April 24, 2015 meeting. With no objection, the reading was dispensed and Treasurer William Clay called for a motion to approve the minutes of said meeting. A motion was made by Mr. Dean, seconded by Mr. Ranellone and passed unanimously.

Resignation of Board Member

Vice Chairman Glenn Viele has resigned his position as a member of the Albany Water Board. The Board will consider filling the position of Vice Chairman at next month's meeting, along with revised committee assignments.

Public Comment Period

No public comments were made.

Water Bill Review Committee

Met, reviewed, and resolved the following on May 14, 2015:

Mr. John Feng, 6262 Johnston Rd., Albany

RE: 666 State Street

Committee recommends no change.

Mr. Ricardo Fabian, 61 Hollywood Avenue, Albany

RE: 514 First Street and 563 Clinton Avenue

Committee recommends a six month payment plan with removal of all penalties and interest after the balance is paid in full.

Ms. Miriam Mukasa, 359 Whitehall Rd., Albany

RE: 359 Whitehall Rd.

Committee Recommends no change.

Mr. John Corallo, 214 Silverlake Blvd, Carle Place, NY 11514

RE: 465 Hudson Avenue

Committee recommends no change.

The Water Bill Review Committee detailed recommendations are attached.

Presentations

Radix Ecological Sustainability Center, as presented by Scott Kellogg, is interested in forming a partnership with the Albany Water Board. Radix is an urban environmental educational center teaching ecological literacy to inner city youth and residents at large. Radix is interested in connecting to City water for minimal use (this water would be used to water gardens as back-up during drought periods). The AWD and Radix have developed a partnership where Radix will work with AWD to assist us, as part of our MS4 public outreach, communicating and presenting our programs associated with ecological literacy, and teaching sustainable, green practices to residents. In recognition of this value to AWD, we would waive sewer/ water bills. This partnership would ensure that the Water Board is compliant with the MS4 requirements of our permit. A memo detailing this partnership is attached.

ARCADIS Engineering Report: Kevin Hogan provided a summary report of all projects, a Gantt chart showing progress and deadlines. Next month, the information will be presented in digital format for ease of use, understanding. Additionally, the report will relate dollars to projects, showing a schedule of cash drawdowns by the individual bond issue.

Staff Reports

Chief Fiscal Officer Christopher Quirk presented a combined statement of Cash Flows and other combined Financial Information of the Albany Water Board and Albany Municipal Water Finance Authority for the one month period ending April 30, 2015. Actual revenue collections for the month of April 2015 were \$2,085,715, an amount 14% lower than the net monthly budget of \$2,418,629. This amount is \$1,557,068 lower than April 30, 2014. Year-to-date operating expenses (excluding capital and debt service expenses) are approximately \$7,375,459 which is \$670,613 or 8.3% lower than 2014, and \$1,416,759 or 16.1% under adjusted budgeted amounts as of April 30, 2015. Approximately \$195,397 in capital project costs was expended through May 30, 2015.

Commissioner Coffey presented a chart of the Department of Water & Water Supply—2015 Key Performance Indicators and Critical Numbers Dashboard as of the end of April, 2015. The Commissioner notes that the KPI Report will be emphasizing and tracking water production and consumption rates. Currently, approximately 2 billion gallons of water each year remains unaccounted for. To address this, our 2016 budget will have employees who will be dedicated to improving our leak detection program.

Additionally, incident reports will be emphasized on the KPI Report, as the department moves forward with the creation of the Safety Excellence Team, whose actions will work to align all of the departments' work with our Core Value: Safety. The Safety Excellence Team is comprised of employees from all ranks, divisions of the department. These are employees who have exhibited leadership ability and a commitment to safety. The Board will be asked to vote to approve the SET's new Health & Safety Policy and Health & Safety Pledge, each of which will be the foundation of the department's safety principles and policies moving forward. Each document is attached.

The Assessor's Office has notified the Board that because we are renting 35 Erie Blvd. to a for-profit entity, there will be a real property tax applied. The first tax bill will arrive in September.

The Orion installation plan continues. The goal is to install 500 Orion Meters per month. We are falling a bit short of this goal as resources have been directed at managing emergencies this winter. However, efforts are being refocused to reach the goal of installing the remaining 5-6 thousand meters by the end of the year.

Deputy Commissioner William Simcoe presented information concerning the Normanskill Stream Gauging Station. We are currently working with Albany County Emergency Management on monitoring water levels on the Normanskill Creek. A gauging station will be set up at the Normanskill Farm, and another will be located upstream at the bridge on New Scotland Ave. over the Normanskill. This will act as an early warning system for potential flooding within the neighborhood.

Old Business

As discussed in our April meeting, we are encountering instances of residential encroachment over the City's sewer lines. Early in the 1900's buildings had been built over top or very near to existing sewer lines. Recently, we were forced to tear down two homeowners' garages on Manning Blvd. to access a sewer for an emergency repair. We are currently working with the Law Department to develop a plan to compensate these homeowners, acquiring an easement, and compensating homeowner's for the easement. In an upcoming Water Board meeting we will vote on the adoption of a settlement agreement.

New Business/ Resolutions

Resolution 15-11 (copy attached) to Radix Ecological Sustainability Center, in consideration of MS4 Public Outreach support to Albany Water board to classify the Water/Sewer account as "Active- Not Billed" and waive the water meter fee – passed unanimously.

Resolution 15-12 (copy attached) to designate Christopher Quirk, CFO as the Contracting Officer for Disposal of Public Property, in accordance with the Authorities Budget Office Title 5-A, Sections 28.96 and 28.97 - passed unanimously.

Resolution 15-13 (copy attached) to adopt the Safety and Health Policy for the City of Albany Department of Water & Water Supply – passed unanimously.

Resolution 15-14 (copy attached) to adopt the Employee Safety & Health Pledge for the City of Albany Department of Water and Water Supply – passed unanimously.

Resolution 15-15 (copy attached) to authorize the Chairman of the Albany Water Board to execute Change Order #2 in the amount of \$17,353 to the Contract with Trinity Construction for the work at the Pine Bush Pumping Station.

Treasurer William Clay informed all those in attendance that the next meeting of the AWB will be Friday, June 26th at 9:30 a.m. in the AWB Conference Room. **Note; subsequently, the meeting time has been moved to 8:30 AM.**

Being no further business, Treasurer Clay called for a motion to adjourn the meeting. A motion was made by Daniel Ranellone, seconded by Leo Dean, and passed unanimously. The meeting was adjourned at 11:00 a.m.

Recorded by: Elizabeth A. Romand

Approved by: 
Leo P. Dean, Secretary

State of New York } SS.:
City of Albany, City Clerk's Office

RECEIVED

2015 MAY 27 AM 9:30

CLERK

I do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the *Albany Water Board* according to the best of my ability.

Daniel Ranellone

Daniel Ranellone

Sworn to before me this 27th
day of May 2015

Nala R. Woodard

Mr. Nala R. Woodard, City Clerk

NALA R. WOODARD
Notary Public, State of New York
No. 01WO6289054
Qualified in Albany County
Commission Expires September 23, 2017

MEMORANDUM

To: ~~Vice Chairman David R. McGuire~~
From: Gerald E. Campbell
Date: May 14th, 2015
Re: Water Bill Review Hearing

Pursuant to City Ordinance 19.31.98, the Water Bill Review Committee has reviewed the following cases on May 14th, 2015 and has made the following recommendation(s) for consideration by the Water Board.

John Feng
6262 Johnston Road
Albany, NY 12208

Current Balance: \$ 3,081.46
Protested Bill: \$ 2,862.24
Penalty: \$ 149.40

RE: 666 State Street

Mr. John Feng was present at the meeting and explained his protest. The Water Bill Review Committee recommends no change to the current bill.

Ricardo Fabian
61 Hollywood Avenue
Albany, NY 12208

514 First St
Current Balance: \$ 1020.47
Protested Bill: \$ 971.88
Penalty: \$ 48.59

RE: 563 Clinton Avenue & 514 First Street

563 Clinton Ave
Current Balance: \$ 1665.28
Protested Bill: \$ 1585.98
Penalty: \$ 79.30

Mr. Ricardo Fabian was present at the meeting and explained his protest. The Water Bill Review Committee recommends a six-month payment plan with the removal of all penalties and interest after the balance is paid in full.

Miriam Mukasa
359 Whitehall Road
Albany, NY 12208

Current Balance: \$ 3203.17
Protested Bill: \$ 3091.86
Penalty: \$ 188.39

RE: 359 Whitehall Road

Mrs. Miriam Mukasa was a no call no show to the meeting. The Water Bill Review Committee recommends no change to the current bill.

John Corallo
214 Silverlake Boulevard
Carle Place, NY 11514

Current Balance: \$ 885.91
Protested Bill: \$ 843.72
Penalty: \$ 42.19

RE: 465 Hudson Avenue

Mr. John Corallo was a no call no show to the meeting. The Water Bill Review Committee recommends no change to the current bill.

cc: Commissioner Joseph Coffey
Molly Larsen

Protest
666 State Street
Account: 006861 Route: 312/81
John Feng

Customer is protesting the March bill in the amount of \$2,862.24, with a consumption of 53,600 cubic feet. This bill is for the service period of October 1, 2014 to February 3, 2015.

AWD sent out for a re-read due to high consumption, a card was left for owner to contact on March 5, 2015. AWD left a message for the customer to contact us on March 9, 2015. Customer contacted AWD March 26, 2015 and set an appointment for a check, test, and read for April 3, 2015.

The previous six billings for this property had registered zero consumption resulting in minimum bills. This was due to the trace wire being cut at the property. AWD discovered this issue on December 15, 2014 when we had an appointment to check for zero consumption and to install an orion. On that day the meter read 113585 cubic feet. This most recent bill includes the usage from the meter that was not billed the previous six billings.

Results:

Meter read 6159cf

Meter tested 100%

No Leaks

Both hot water tanks look new; also look like they had burst pipes in basement

From December 15 thru February 3 the average daily consumption was 58 cubic feet a day. From February 3 thru March 5 the average daily decreased to 56.66 cubic feet a day. From March 5 thru April 3 the average daily decreased to 51.72 cubic feet a day.

The meter cannot register more than what flows through.

Overview of 05/14/2015 meeting:

Not eligible for Albany Water Board's Water Bill Modification Policy

No change to current bill

Two units-eight tenants

Burst pipe two years ago around the same time the usage changed to zero consumption

Protest
514 First Street
Account: 011717 Route: 308/144
Ricardo Fabian

Customer is protesting the March bill in the amount of \$971.88, with a consumption of 18,200 cubic feet. This bill is for the service period of October 2, 2014 to February 3, 2015.

AWD sent out for a re-read due to high consumption a card was left for owner to contact on March 4, 2015. Customer contacted AWD March 5, 2015 and set a an appointment for a check, test, and read for March 9, 2015

Results:

Meter read 62483cf

Unable to test meter - leaks detected

1st floor hot water tank busted, H.O. knows new hot water tank is needed

1st floor toilet okay, 2nd floor toilet gut need to be tighten up

H.O. and property manager know what needs to be fixed

2nd CTR on March 11, 2015 results:

Meter read 63119cf

Unable to test meter – leaks detected

1st floor hot water tank replaced with new one

2nd floor hot water tank starting to leak at the bottom

Outside spigot busted and running water, H.O. shut off at valve but still trickling out

H.O. knows he needs a new hot water tank and valve for spigot

3rd CTR on March 20, 2015 results:

Meter read 63651cf

Meter tested 100%

No leaks

The average daily consumption during the cycle was 146.77 cubic feet a day. From February 3 thru March 4 the average daily increased to 500 cubic feet a day. From March 4 thru March 9 the average daily stayed at 500 cubic feet a day. From March 9 thru March 11 the average daily decreased to 350 cubic feet a day. From March 11 thru March 20 the average daily decreased to 55.5 cubic feet a day.

The meter cannot register more than what flows through.

Overview of 05/14/2015 meeting:

Not eligible for Albany Water Board's Water Bill Modification Policy

Two units-occupied

Allow for a six month payment plan – removal of penalties upon final payment

Toilet and hot water tank issues have been resolved

Pays promptly

Income property

Protest
563 Clinton Avenue
Account: 012973 Route: 309/176
Ricardo Fabian

Customer is protesting the March bill in the amount of \$1,585.98, with a consumption of 29,700 cubic feet. This bill is for the service period of October 2, 2014 to February 3, 2015.

AWD sent out for a re-read due to high consumption a card was left for owner to contact on February 20, 2015. AWD left a message and send a card for the customer to contact us on February 23, 2015. Customer contacted AWD February 25, 2015 and set a an appointment for a check, test, and read for March 2, 2015

Results:

Meter read 51622cf

Unable to test meter - leaks detected

Need to fix small drip after meter copper elbow

Had a pipe break on backside of bldg 2 weeks ago - Owner fixed it new pex and shark bites

2nd CTR on March 9, 2015 results:

Meter read 54218cf

Unable to test meter - leaks detected

1st floor toilet not sealing correctly running slowly

Unable to check 2nd and 3rd floor apartments (tenants not home)

Fixed busted frozen pipes -flooded basement

3rd CTR on March 20, 2015 results:

Meter read 54525cf -leaks have been repaired

No test, maintenance had no keys to apartments and nowhere in the basement to hook up test meter

4th CTR on March 26, 2015 results:

Meter read 54678cf

Meter tested 100%

No leaks

The average daily consumption during the cycle was 239.51 cubic feet a day. From February 3 thru February 20 the average daily increased to 676.46 cubic feet a day. From February 20 thru March 2 the average daily decreased to 30 cubic feet a day. From March 2 thru March 9 the average daily increased to 371.43 cubic feet a day. From March 9 thru March 20 the average daily decreased to 27 cubic feet a day.

The meter cannot register more than what flows through.

Overview of 05/14/2015 meeting:

Not eligible for Albany Water Board's Water Bill Modification Policy

Three units-occupied

Allow for a six month payment plan – removal of penalties upon final payment

Tenant contacted owner about low pressure in shower-owner doesn't enter basement regularly wasn't aware of burst pipe

Toilet issues have been resolved

Pays promptly

Income property

Protest
359 Whitehall Road
Account: 019809 Route: 201/60
Miriam Mukasa

Customer is protesting the February bill in the amount of \$3,091.86, with a consumption of 57,900 cubic feet. This bill is for the service period of September 2, 2014 to January 2, 2015.

AWD sent out for a re-read due to high consumption a card was left for owner to contact on January 9, 2015. AWD sent a card for high use on January 13, 2015—no phone number on file. Tenant Edilio called and scheduled an appointment for a check, test, and read for January 28, 2015. Tenant had reported a running toilet to owner.

Check, test, and read results:

January 28, 2015- tenant cancelled

February 26, 2015- no adult was home-cancelled

February 27, 2015 - no one home-barking dog

March 4, 2015 –
Meter and trace read 129,384cf
No leaks Meter 99% accurate
Currently vacant
Water off at meter
Installed and activated an Orion

The average daily consumption during the cycle was 474.59 cubic feet a day. From January 2 thru January 9 the average daily increased to 685.71 cubic feet a day. From January 9 thru February 27 the average daily decreased to 540 cubic feet a day.

The meter cannot register more than what flows through.

Overview of 05/14/2015 meeting:

Not eligible for Albany Water Board's Water Bill Modification Policy

No change to current bill
Customer was a no show to hearing

Protest
465 Hudson Avenue
Account: 016331 Route: 313/109
J & J Investment Properties LLC

Customer is protesting the March bill in the amount of \$843.72, with a consumption of 15,800 cubic feet. This bill is for the service period of October 2, 2014 to February 3, 2015.

AWD sent out for a re-read due to high consumption a card was left for owner to contact on March 5, 2015. AWD contacted the customer on March 6, 2015. Jay stated that this property was two units, has issues with this property and the water being so high. Will call back to schedule a check, test, and read. Owner called back March 18, 2015 to set up appointment for March 19, 2015.

Results:

Orion read 120112cf
Customer was a no show

2nd CTR on March 24, 2015 results:

Meter read 120365cf in the morning
Meter read 120381cf in the afternoon
No Leaks
Meter tested 100%
Toilet repaired

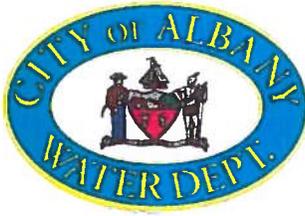
The average daily consumption during the cycle was 127.41 cubic feet a day. From February 3 thru March 5 the average daily increased to 157.14 cubic feet a day. From March 5 thru March 19 the average daily decreased to 107.14 cubic feet a day. From March 19 thru March 24 the average daily decreased to 40 cubic feet a day. From March 24 thru April 8 the average daily increased to 100 cubic feet a day.

The meter cannot register more than what flows through.

Overview of 05/14/2015 meeting:

Not eligible for Albany Water Board's Water Bill Modification Policy

No change to current bill
Customer was a no show to hearing



**DEPARTMENT OF WATER AND WATER SUPPLY
CITY OF ALBANY, NEW YORK**

**10 North Enterprise Drive
Albany, New York 12204**

Tel. (518) 434-5300 Fax (518) 434-5332

Kathy M. Sheehan
Mayor

Joseph E. Coffey, Jr., P.E.
Commissioner

MEMORANDUM

FROM: Maryella Davenport, Junior Engineer 
TO: Joseph E. Coffey, Jr., P.E., Commissioner
RE: Radix Center
DATE: 5/6/15

Commissioner,

Please note that Since September of 2011, over 2000 people have visited the Radix Center through organized workshops, class trips, open houses, and casual drop-ins. Classes from the Albany Montessori Magnet School, the Albany Free School, Woodland Hill Montessori School, Albany County Opportunity Inc. and Olivia Rorie Head Start have attended workshops at the Radix Center, as well as youth groups from the Albany Howe Library, 15Love, Youth Organics, Troy Produce Project, Living Resources, and the Siena College High School Scholars Program. Numerous college students have also attended workshops at the Radix Center, including student groups and classes from Skidmore College, Rensselaer Polytechnic Institute, the College of Saint Rose, Bloomfield College, the State University of New York at Albany, the College at Oneonta (SUNY), and the College at New Paltz (SUNY).

As you can see the Radix Center provides an abundance of education and outreach on the topics of environmental sustainability and water quality. Nancy Heinzen and I will be working with Scott to utilize Getting to know the Stream Next Door program components and other publications available through the Stormwater Coalition of Albany County and the City's MS4 program. This will assist the City of Albany to meet the permit requirements of the MS4 program under MCM 1-5 and has been reflected in the City of Albany's Stormwater Management Program Plan Version 3, 2015 Measurable Goals 1 & 2. In light of this I believe the Radix Center is providing services to the Department of Water & Water Supply greater than the current value of the facilities water bill.

If you have any questions, please feel free to contact me.

Albany Water Board
ARCADIS Engineering Report
Date: May 29, 2015

Water\Sewer Projects:

- Elberon Place – CHA has started design.
- Feura Bush WTP Masonry and Roof Project (Roof and Steps) – Ganem is contractor, construction will start soon.
- Long Term Control Plan Schedule
 - Intermunicipal Agreements executed
 - Quail Street Green Infrastructure Project construction starting soon, August Bohl is the contractor
 - Asset Management program starting soon
- OGS Averill Harriman study – Has not started yet.
- Implementation of the Post-Construction Monitoring Program
- Coeymans Hollow VFC project – Construction is ongoing

Upcoming LTCP Projects\Dates

- Marietta Place Stormwater Storage Facility – Project scoping should begin soon
- Asset Management Program, Start Date – 4/1/2015
- Performance of a Codes and Local Law Review, Start Date - 8/1/2015
- Green Infrastructure Banking System Feasibility Assessment, Start Date – 8/1/2015
- Green Infrastructure Technical Design Guidance, Start Date – 8/1/2015
- Big “C” Control Facility – Preliminary Design Report, 8/1/2015
- Sewer System Operation, Maintenance, and Inspection Plan, Due 12/2015

ARCADIS Projects

- Asset Management – Submitted a proposal for the development of an Asset management Work Plan.
- Five-Year Capital Improvement Plan – Submitted a proposal for the for the inspection of facilities and above ground assets and to develop the 5-year Capital Improvement Program.
- Long Term Control Plan Schedule of Compliance – Data entered into Microsoft Project and Excel to monitor deadlines and costs. Updating final costs and completion dates.

MEMORANDUM

TO: Members of the Albany Water Board and Members of the Albany Municipal Water Finance Authority

FROM: Chris Quirk, Chief Fiscal Officer

RE: **COMBINED STATEMENTS OF CASH FLOWS AND OTHER COMBINED FINANCIAL INFORMATION OF THE ALBANY WATER BOARD AND THE ALBANY MUNICIPAL WATER FINANCE AUTHORITY FOR THE ONE MONTH PERIOD ENDED April 30, 2015**

DATE: MAY 29, 2015

The following is a discussion of certain highlights and other significant operating matters:

Water/Sewer Revenue Annual Budget - \$34,700,000; Annual Budget Net of Rollover

Actual revenue collections for the month of April 2015 were \$2,085,715 an amount 14% lower than net monthly budget of \$2,418,629. This amount is \$1,557,068 lower than April 30, 2014.

Investment Income Annual Budget - \$150,000 PAGE 2

As of April 30, 2015, year-to-date investment income was \$16,210 compared to investment income of \$4,599 as of April 30, 2014.

Operating Expenses Annual Budget - \$26,196,000 PAGE 3

Year-to-date operating expenses (excluding capital and debt service expenses) are approximately \$7,375,459 which is \$670,613 or 8.3% lower than 2014, and \$1,416,759 or 16.1% under adjusted budgeted amounts as of April 30, 2015.

The personnel services category is 21.1% under budget. Overtime expense is 13.9% over budget.

Capital Project Costs Annual Budget - \$3,000,000 PAGE 4

Approximately \$195,397 in capital project costs was expended through April 30, 2015.

Cash Flow after Cap Ex and Deb Service- \$1,434,588 thru April 30, 2015

Due from the City Of Albany- \$9,792,176 at April 30, 2015

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ALBANY WATER BOARD
 ALBANY MUNICIPAL WATER FINANCE AUTHORITY
 STATEMENTS OF CASH FLOWS
 April 30, 2015

	One Month Period Ended		Year-To-Date Periods Ended		Percent Variance	Variance	Percent Variance
	2015	2014	2015	2014			
Revenues							
Water/sewer revenue	\$ 2,085,715	\$ 3,642,783	\$ 11,276,864	\$ 11,302,729	-42.7%	\$ (25,865)	-0.2%
Investment income	4,378	830	16,210	4,599	427.5%	11,611	252.5%
Total revenues	2,090,093	3,643,613	11,293,074	11,307,328	-42.6%	(14,254)	-0.1%
Operating expenses							
Operation/maintenance costs	950,646	4,213,793	7,375,459	8,046,072	-77.4%	(670,613)	-8.3%
Board/Authority expenses	4,434	6,179	29,170	27,218	-28.2%	1,952	7.2%
Total expenses	955,080	4,219,972	7,404,629	8,073,290	-77.4%	(668,661)	-8.3%
Net operating cash flows before debt service and capital project costs							
	1,135,013	(576,359)	3,888,445	3,234,038	-296.9%	654,407	20.2%
Debt service costs							
	(564,620)	(566,080)	(2,258,460)	(2,038,440)	-0.3%	(220,020)	10.8%
Capital project costs							
	(84,334)	(68,851)	(195,397)	(248,717)	0.0%	53,320	0.0%
Net cash flow (deficiency)	\$ 486,059	\$ (1,211,290)	\$ 1,434,588	\$ 946,881	140.1%	\$ 487,707	51.5%
Debt Coverage Ratio			172%	159%			

ALBANY WATER BOARD
ALBANY MUNICIPAL WATER FINANCE AUTHORITY
SCHEDULE OF REVENUES
April 30, 2015

	2015		2015 Actual	Variance Favorable (Unfavorable)	Variance %	2014		2014 Actual	Variance Favorable (Unfavorable)	Variance %
	Budget	Actual				Budget	Actual			
Water and sewer revenue										
April	\$ 2,418,629	\$ 2,085,715	\$ (332,914)		-14%	\$ 2,112,417	\$ 3,642,783	\$ 1,530,366		72%
Year-to-Date	\$ 9,463,105	\$ 11,276,864	\$ 1,813,759		19%	\$ 9,210,137	\$ 11,302,729	\$ 2,092,592		23%
Investment income										
April	\$ 12,500	\$ 4,378	\$ (8,122)		-65%	\$ 12,500	\$ 830	\$ (11,670)		-93%
Year-to-Date	\$ 50,000	\$ 16,210	\$ (33,790)		-68%	\$ 12,500	\$ 4,599	\$ (7,901)		-63%

Additional Cash Receipts

Meter Recovery Fees										
April	\$ -									
Year-to-Date	\$ -	\$ -								
Sales of Scrap										
April	\$ -	\$ 1,283								
Year-to-Date	\$ -	\$ 7,499								
Insurance Recoveries										
April	\$ -	\$ -								
Year-to-Date	\$ -	\$ -								
Miscellaneous Income										
April	\$ -	\$ 16,870								
Year-to-Date	\$ -	\$ 23,620								

Note: The revenue budgets reflect forecasted revenue collections of \$34,700,000 and \$33,500,000 for 2015 and 2014, respectively.

ALBANY WATER BOARD
ALBANY MUNICIPAL WATER AUTHORITY
SCHEDULE OF OPERATING EXPENSES
April 30, 2015

	2015 ANNUAL ADJUSTED BUDGET	YEAR-TO-DATE APRIL 2015			2014 YTD ACTUAL
		ADJUSTED BUDGET	ACTUAL	(OVER)/ UNDER	
Administration					
Personnel services	910,771	\$ 297,752	\$ 250,943	\$ 46,809	\$ 245,936
Equipment	1,000	\$ 261	975	(714)	-
Contractual and other expenses	178,019	\$ 46,427	57,895	(11,468)	116,291
Benefits	346,151	\$ 115,384	100,503	14,881	106,642
	1,435,941	\$ 459,824	410,316	49,508	468,869
Supply, Power and Pumping					
Personnel services	872,825	\$ 285,347	222,010	63,337	266,630
Equipment	-	\$ -	-	0	-
Contractual and other expenses	112,030	\$ 29,217	12,555	16,662	24,007
Benefits	305,646	\$ 101,882	70,265	31,617	78,029
	1,290,501	\$ 416,446	304,830	111,616	368,666
Purification					
Personnel services	1,106,042	\$ 361,591	353,513	8,078	350,797
Equipment	190,000	\$ 49,552	26,245	23,307	-
Contractual and other expenses	1,123,178	\$ 292,925	261,647	31,278	260,384
Benefits	281,837	\$ 93,946	122,448	(28,502)	107,390
	2,701,057	\$ 798,013	763,853	34,160	718,571
Transmission/Distribution					
Personnel services	2,441,091	\$ 798,049	675,425	122,624	762,567
Equipment	545,848	\$ 142,357	35,955	106,402	-
Contractual and other expenses	1,636,097	\$ 426,694	258,372	168,322	680,120
Benefits	759,548	\$ 253,183	257,050	(3,867)	256,295
	5,382,584	\$ 1,620,283	1,226,802	393,481	1,698,982
Sewer Services					
Personnel services	577,104	\$ 188,669	230,564	(41,895)	248,058
Equipment	166,000	\$ 43,293	26,750	16,543	-
Contractual and other expenses	1,274,710	\$ 332,444	26,179	306,265	247,531
Benefits	217,330	\$ 72,443	48,914	23,529	72,290
	2,235,144	\$ 636,849	332,407	304,442	567,879
Pumping Stations					
Personnel services	149,790	\$ 48,970	55,124	(6,154)	50,496
Equipment	15,000	\$ 3,912	-	3,912	-
Contractual and other expenses	334,573	\$ 87,257	106,333	(19,076)	158,618
Benefits	70,259	\$ 23,420	21,539	1,881	16,913
	569,622	\$ 163,558	182,996	(19,438)	226,027
Taxes Paid to Municipalities					
	2,031,114	\$ 600,000	558,787	41,213	591,288
County Sewer Contract					
	6,050,000	\$ 3,025,000	3,050,782	(25,782)	2,878,387
Contingencies, Insurance and Other					
	4,500,703	\$ 1,072,245	544,686	527,559	527,403
TOTALS	\$ 26,196,666	\$ 8,792,218	\$ 7,375,459	\$ 1,416,759	\$ 8,046,072

EXPENSE SUMMARY:	2015	2014	Change
Personal Services	1,787,579	1,924,484	(136,905)
Equipment	89,925	-	89,925
Contractual and other expenses	722,981	1,486,951	(763,970)
Benefits	620,719	637,559	(16,840)
Other	4,154,255	3,997,078	157,177
	7,375,459	8,046,072	(670,613)

Percent Increase/(Decrease) over 2014 -8.3%
Percent under Budget 16.1%

ALBANY WATER BOARD
ALBANY MUNICIPAL WATER AUTHORITY
SCHEDULE OF CAPITAL PROJECT COSTS
April 30, 2015

Actual Expenditures to Date

1995	\$	3,459,286
1996		3,148,713
1997		2,977,569
1998		2,059,812
1999		2,696,065
2000		1,771,829
2001		2,437,338
2002		3,384,049
2003		3,845,848
2004		5,673,522
2005		2,389,244
2006		1,575,740
2007		459,599
2008		1,230,331
2009		1,807,010
2010		1,108,164
2011		734,443
2012		2,266,553
2013		2,059,475
2014		1,832,084
	\$	46,916,673

Comparative Expenditures

[----- 2014 -----]		2015			
January	\$	-	January	\$	-
February		-	February		77,235
March		179,866	March		33,828
April		68,851	April		84,334
May		81,000	May		
June		73,900	June		
July		89,061	July		
August		356,661	August		
September		173,016	September		
October		38,591	October		
November		240,823	November		
December		530,315	December		
	\$	1,832,084		\$	195,397

	Budget 4/30/2015 YTD	Actual 4/30/2015 YTD	Budget Difference over/(under)	Actual 4/30/2014 YTD	Actual Difference over/(under)
OVERTIME					
<i>Supply, Power and Pumping</i>	\$ 31,058	\$ 14,992	\$ 16,066	\$ 38,680	\$ 23,688
<i>Purification</i>	\$ 44,135	\$ 45,329	\$ (1,194)	\$ 44,415	\$ (914)
<i>Transmission/Distribution</i>	\$ 98,077	\$ 126,624	\$ (28,547)	\$ 144,126	\$ 17,502
<i>Sewer Services</i>	\$ 13,077	\$ 24,302	\$ (11,225)	\$ 24,694	\$ 392
<i>Pumping Stations</i>	\$ 3,269	\$ 4,765	\$ (1,496)	\$ 4,239	\$ (526)
TOTAL	\$ 189,616	\$ 216,012	\$ (26,396)	\$ 256,154	\$ 40,142
Percentage			13.9%		-18.6%
DUE FROM THE CITY OF ALBANY					
	\$ 9,792,176				

4/30/2015

DUE FROM THE CITY OF ALBANY

The AWD Safety Philosophy

No one gets hurt on our job today.

Our safety philosophy is a mindset.

This safety philosophy means what it says. The safety philosophy conveys the responsibility that we all share. Each of us has a personal choice to work safely.

Safety First conveys the Department's core belief. It means that the safety of every employee is paramount and no project, task, or client demand warrants placing ourselves in danger or taking a risk.

Each employee comes to work to make a living and support loved ones. Therefore, we should operate with high situation awareness for injury risks, so each one of us can return home every day to those very people whom we love and support.

Each of us is expected to care about the safety & health of our coworkers. That is what a safety culture is all about.

Safety & Health Policy

The City of Albany Department of Water & Water Supply (AWD) is committed to protecting the safety and health of its employees. To demonstrate this commitment, we have adopted a philosophy in which any safety or health concern can be brought forth in good faith by any employee, without fear of reprisal or retaliation.

AWD has a core value to provide a culture of safety that produces an incident-free workplace. This culture of safety is achieved with management commitment and employee engagement.

AWD has established an occupational safety & health system. This system is a group of processes that work together to control risk. The system includes management practices for our supervisors, safe work practices for our field operations, and emergency practices just in case we need them.

The system and our practices reduce the risk of occupational injuries, illness, and disease. It is our policy to comply with all applicable safety and health regulations, including the Occupational Safety and Health Act, as well as applicable state and local requirements.

Each of us is responsible for knowing and complying with all safety and health practices and standards that apply to our job duties. Following our safety and health practices helps to assure your safety, as well as the safety of your coworkers.

As an employee of the AWD, you are responsible for working safely. Please help us to protect you, your coworkers, our customers, residents and visitors to our City.

Joseph E. Coffey, Jr., P.E.
Commissioner

May 2015

AWD Safety & Health Pledge

The City of Albany, Department of Water & Water Supply (AWD) includes Safety as a primary Core Value. Protecting the well-being of our employees and our customers and all the residents of the City of Albany is embedded in this Department Core Value.

The AWD requires that all employees agree to the following commitments to sustain our safe work environment:

1. I will develop a mindset of Safety First. If I see something, I will say something.
2. I will demonstrate good faith to work according to the AWD Safety Philosophy.
3. I will demonstrate good faith to follow the AWD Safety & Health Policy.
4. I will demonstrate good faith to follow AWD's standards, including the safety & health responsibilities defined for my position in the organization, the *AWD Safety Manual*, *AWD Task Safety Analyses*, and the *AWD Emergency Plan*.
5. I will be vigilant about my safety and the safety of fellow employees. I will stop work when I recognize that a situation is unsafe or jeopardizes myself or my fellow employees.
6. I will attend safety training and meetings, participate in pre-tasking, interact with contractors and residents about safety & health issues, and follow through with my safety commitments with a positive attitude.
7. I will bring to management's attention any concerns that I have about hazards, work sites, or how to improve safety & health practices.
8. I will not condone risk-taking from myself, fellow employees, residents or contractors.
9. I will reinforce and encourage safe work practices with other employees and discuss better ways to perform their work when I observe unsafe practices.
10. I will encourage open, frank, and honest communications with other employees concerning their views on adequate safety practices. I will listen to another employee's concerns and try to understand their point of view.
11. I will report near misses so other employees can learn from the incident.

Printed Name: _____

Signature: _____

Date: _____

