

Minutes of July 14, 2016 PEGAOB meeting
Approved at August 11 2016 PEGAOB Meeting

Present: Joe Bonilla, Marc Gronich, Chris Sagaas (acting as secretary for meeting), Jim Matteo, Mark Barth (late due to emergency), Ocasio Willson, Mario Chiarello, Liz Richards, Cathy Taylor

Also Present: Valerie Lubanko, Dennis Gaffney, Dorcey Applyrs

Absent: Jim Matteo, Ron Lesko

Meeting called to order at 6:02 pm by Chair Joe Bonilla.

Public comment

Robert S. "Scotty" Homicz reported that Channels 16-18 have been blank on his TV at all hours since October.

Kimberleigh Krepp, producer of Capital Cannabis, announced her presence.

Dennis Karius made a plug about Solarize Albany and asked how they could get a show. He was told to contact the Studio Coordinator.

Old Business

- June 9, 2016 meeting minutes approved.
- Draft Common Council Report

Joe Bonilla stated that he would like to have this finished by the next meeting, which is on Thursday, August 11, 2016. Mario stated that the report will conclude with Channel Albany's status as of the end of 2015. Institutional partners will be asked to provide updated content to the Draft report for inclusion in the Final Report. Ocasio suggested that these updates be as detailed as possible.

Dorcey asked for further information on the subheadings in the report and Joe Bonilla gave a brief synopsis. Ocasio, Marc Gronich and Joe had a brief discussion about the particulars, which was followed by further comments from Kimberleigh Krepp. Joe cut off further discussion and reminded the public that this wasn't the time for public comment and that board members and city representatives were the only ones allowed to talk during the meeting.

Marc asked who would be the lead on the report and Mario volunteered to take charge of the process.

Jim Matteo asked about Joe's status. Joe stated that he has resigned from the Board and that tonight was going to be his last meeting as a member of the Board.

- Equipment Inventory
Marc said that none of the equipment is labeled. Jim asked that we call Jake Sardos, Studio Coordinator, into a meeting. Joe asked who would like to be the liaison to Jake Sardos and Marc said that he will prove he can separate his roles as a show producer and board member. Mario and Jim discussed letting Jake know we need to talk to him.

Ocasio said he would like the board to report monthly priorities to Jake. Liz Richards said we should define the board liaison role and talk to Jake at the next meeting. Joe suggested a one-month term for Marc as acting liaison and Liz said that Jake should be asked for a log of his activities so the board can assess his use of the allotted and paid time he works in the studio. Liz moved to approve Marc inviting Jake to a meeting where guidelines would be provided and the motion was approved.

- Discussion of The Open Stage Media (OSM) Proposal
Joe asked the board to consider the OSM proposal and vote on it. Liz reminded the board that a meeting with SACC and Philip Morris is still proposed. Joe asked Dennis Gaffney to resend the OSM Proposal to the board. Marc will contact Randy at SACC. Mario will look at the proposal and relay concerns about it to the board and OSM.
- Channel Albany website update
Marc motioned to agree to bolded URLs on his list. Liz moved to just approve the URLs with ChannelAlbany in them and this was passed by the board.
Mark Barth will provide a note to Mark Dory with the City re: who would host the Channel Albany website and where, as well as who hosts the city's website. Dorcey Applrys asked if approval of the Common Council was necessary for this decision and was told that it wasn't needed.

Ocasio and Marc started a discussion about the domain names that we would like to pursue. Marc has the list of those domain names.

- Continuity Slides Update from Marc Gronich
Recommendations for the continuity slides were made:
 - 1) A non-blue, not all-white background should be used
 - 2) Mario asked that the Channel Albany logo be reduced in size and moved to the lower right-hand corner of the slide
 - 3) Liz suggested a wording limit on the content of each slideAt this time, Dorcey asked for Common Council meetings to be shown in the evening.

New Business

- Assessment of Current Board Structure and Establishing Bylaws for PEGAOB
Discussing Bylaws should be tabled as it feels more like a priority. Valerie Lubanko said that the bylaws do not have to be approved by the Common Council.
- Report on Training workshops led by Liz Richards
Liz said that the 2016 Training workshops are completed and will be discussed as part of the board's priorities discussion at a future meeting.
- Equipment Needs
Marc asked AudioVideo (?) to assess the studio and prepare a report. This assessment of the state of the studio will be provided in the future. Marc commended Keith Irish for his efforts in helping with this project.

Marc read a memo from Time Warner Business Class (TWBC) in which they appear uncertain about the status of their service to the studio. TWBC will come to the studio to assess the site. Dorcey asked that their survey of the site be shared with the Mayor's office. It was also stated that Dennis Gaffney, Dorcey, Nala Woodard, Vivian Kornegay,

Mike O'Brien and Trey Kingston should all be made aware of any correspondence between TWBC and Marc.

Executive Session

Board Members voted to convene in *executive session* after Marc moved and Liz seconded the motion.

During Executive session it was decided by the board that Marc will act as liaison to Jake Sardos and ask for a record of his work and will record his own observations from his role as liaison.

Public Session Recommences

Following Executive Session, Joe adds an agenda item to elect a new Board Chair. Marc moves to elect Mario, Mark seconds. No others are nominated and Liz motions to close nominations, seconded by Jim. Mario accepted the nomination and was approved by a unanimous vote.

Mario commended Joe for his dedicated service to PEGA OB and the board thanked Joe for all of the work he has done for Channel Albany.

The meeting was adjourned at 7:31 pm.