

The City of Albany Commission on Human Rights

November 17, 2015

5:30pm-7:30pm

Mayors Conference Room

Name	Oct FY 16	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Total # Meetings Attended
Charmel McCormick, Executive Director	p	P											
Commissioner Brenda Robinson	E	P											
Commissioner Andres Rivera	p	P											
Commissioner Al Delossantos	p	A											
Commissioner Linda Hunt	p	P											
Commissioner Janneh Bakary	P	P											
Commissioner Judith Mazza	p	P											
Commissioner Ronald Dunn	p	E											
William Kelly, Ass. Corporate Counsel	A	P											

Visitors: Mr. Lyons, Mr. Bruwin Suchak

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TOPIC	DISCUSSION/INFORMATION	RECOMMENDATION/ACTION/ EVALUATION/FOLLOW-UP	RESPONSIBILITY/ TARGET DATE
Approval of Minutes		Approved unanimous	
Commissioner Vacancy	2 Common Council; 2 Mayor :	Vacancies 2 Common Council posted on city website; 2 Mayor: no appointment made to date, Mayor is aware of vacancies.	Charmel/Next Meeting
Anti-bullying Video	<p>Video producer, Mr. Bruwin Suchak came and gave presentation about the video, including his organization, the AHS students and the making of the video. He addressed concerns. He agreed to incorporate Judith's suggestion of adding an ending/conclusion for the video. Compliments given to the producer. Mr. Suchak mentioned that he sent information to Charmel regarding the video, including the contract to Charmel</p> <p>Will look to include more minorities if there is a future video, as per Bakary's suggestion.</p>	<p>Video changes will be done in 3 weeks. Charmel to share the contract, the proposal and the other video info with Commissioners.</p> <p>Further discussion about how the video will be once it is complete.</p> <p>Producer needs a list of who should be credited, what logos should also go on the video</p> <p>Mr. Suchak will provide 3 DVD copies, version with website format: no additional funding needed and this was included in the contract</p>	Charmel/Next Meeting
MOU Update	No update	Awaiting response from Helen Foster, NYS DHR.	Charmel/Next Meeting

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Pamphlets	Pamphlets design discussed. Brenda and Charmel presented samples.	On-going design work by committee	Committee/Next Meeting
Human Rights Complaints Process	NYS DHR training.	Awaiting response from Helen Foster, NYS DHR.	Committee/ On-going
Complaint Intake Forms	NYS DHR form on line.	Will table the vote on using this form until Ron returns. Wil clarify if Ron created a form for review.	Committee/On going
Facebook/Website	<p>FB postings: We, all Commissioners, need to do their part in helping.</p> <p>Legal counsel states there is no specific guidance on what we can and cannot post.</p> <p>Discussion regarding scope of the postings.</p> <p>Committee establishment</p>	<p>All Commissioners should submit current event/pertinent; events related to our mission to Charmel and the Commission and decision then can be made to post.</p> <p>Posting should be in line with our mission.</p> <p>Will table until we have a full Commission</p>	<p>Committee/Next Meeting</p> <p>Committee/Next Meeting</p>

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New Business			
Vacant Office Seat	Brenda addressed vacant office seat. Brenda Nominated herself for Vice-Chair person which is vacant, Bakery also nominated Brenda for Vice-Chairperson. Secretary position also open.	Will vote on Vice-Chairperson next meeting.	Committee/ Next Meeting
Public Comment			
Mr. Lyons	Commented on different regulation for different entities for filing a HR complaint. Accessibility (ADA) to social media such as Facebook.		
Adjourned 7:30pm		Next Meeting December 15 @ 5:30pm-6:30, Mayors Conference Room	